

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1993

SUB-REGION: WEST EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 5356	13.95	23.22	20.26
FROM TERRITORIES	: 5330	8.69	16.98	14.18
B.VISITS TO CLIENTS IN TERRITORY	: 1113	8.97	7.32	8.31
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 61	2.69	2.72	2.82
MISSIONS	: 57	2.95	3.62	3.49
CONFERENCE SEMINARS	: 53	2.04	1.29	1.66
OTHER	: 55	2.00	1.04	1.49
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 152	3.21	2.80	3.09
POST INITIATED	: 248	4.11	2.30	3.16
E.COMMUNICATIONS ACTIVITIES	: 137	2.23	0.96	1.54
F.INVESTMENT ENQUIRIES FROM CANADA	: 190	1.88	2.06	2.07
FROM TERRITORIES	: 330	2.30	2.67	2.63
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 220	1.00	2.06	1.70
CONNECTIONS ARRANGED	: 100	0.64	1.83	1.41
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	: 1.14	1.14	1.30	1.29
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 196	1.00	1.51	1.36
HOST GOVERNMENT	: 124	1.28	0.91	1.11
OTHER DEPARTMENT	: 447	3.64	2.22	2.91
PROVINCES/MUNICIPALITIES	: 213	2.16	1.95	2.12
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 12.52	12.52	2.82	7.01
LEAVE, PROFESSIONAL DEVELOP	: 16.00	16.00	11.61	13.92
K.SERVICE TO OTHER MISSION PROGRAMS	: 4.50	4.50	0.61	2.27
L.TOURISM PROGRAM ACTIVITIES	: 1.02	1.02	6.08	4.20
***** TOTALS *****		99.92	99.88	104.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 233
 FROM TERRIT : 140
 NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 837
 FROM TERRIT : 1264

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 105

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 43
 -LOCALLY ENGAGED : 62