

25/01/95

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1994

SUB-REGION: CHINA, HONG KONG

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1614	17.09	18.76	3.38
FROM TERRITORIES :	712	7.27	17.13	2.17
B.VISITS TO CLIENTS IN TERRITORY :	250	9.18	16.88	2.36
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	10	1.63	3.50	0.46
MISSIONS :	48	23.10	17.00	3.90
CONFERENCE SEMINARS :	9	1.00	5.00	0.51
OTHER :	4	1.82	0.38	0.23
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	17	0.91	0.00	0.10
POST INITIATED :	13	1.72	0.00	0.19
E.COMMUNICATIONS ACTIVITIES :	12	0.82	0.00	0.09
F.INVESTMENT ENQUIRIES				
FROM CANADA :	40	0.63	3.25	0.33
FROM TERRITORIES :	86	0.55	3.87	0.37
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	0.09	0.00	0.01
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.18	5.75	0.81
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	65	0.27	1.50	0.15
HOST GOVERNMENT :	68	0.82	0.75	0.15
OTHER DEPARTMENT :	93	3.00	1.88	0.48
PROVINCES/MUNICIPALITIES :	132	5.27	1.75	0.72
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		13.00	2.12	1.60
LEAVE, PROFESSIONAL DEVELOP :		5.27	0.25	0.60
K.SERVICE TO OTHER MISSION PROGRAMS :		3.36	0.12	0.38
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.12	0.01
***** TOTALS *****		99.98	100.01	19.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 308  
FROM TERRIT : 184  
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 768  
FROM TERRIT : 507

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 30

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 11  
- LOCALLY ENGAGED : 8