

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : SEOUL

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	427	13.00	26.75	1.46
FROM TERRITORIES :	523	9.33	24.75	1.27
B.VISITS TO CLIENTS IN TERRITORY :	118	11.66	6.00	0.59
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	0.66	0.75	0.05
MISSIONS :	25	7.66	7.50	0.53
CONFERENCE SEMINARS :	5	2.66	0.25	0.09
OTHER :	8	2.00	1.00	0.10
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	16	4.00	1.25	0.17
POST INITIATED :	23	3.66	3.75	0.26
E.COMMUNICATIONS ACTIVITIES :	6	2.66	0.00	0.08
F.INVESTMENT ENQUIRIES				
FROM CANADA :	23	2.00	0.50	0.08
FROM TERRITORIES :	33	2.00	1.00	0.10
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	10	0.00	0.75	0.03
CONNECTIONS ARRANGED :	1	0.00	0.25	0.01
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		11.00	7.50	0.63
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	31	0.33	2.50	0.11
HOST GOVERNMENT :	27	0.66	2.25	0.11
OTHER DEPARTMENT :	66	5.00	3.25	0.28
PROVINCES/MUNICIPALITIES :	86	7.66	3.75	0.38
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.00	2.25	0.33
LEAVE, PROFESSIONAL DEVELOP :		2.66	3.50	0.22
K.SERVICE TO OTHER MISSION PROGRAMS :		3.33	0.50	0.12
***** TOTALS *****		99.93	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 293
FROM TERRIT : 277

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 11

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 4