

Ending a Corel Presentations Session

When you create a new slide show or make changes to an existing slide show, save your work so that you can access it again. Then, you can close the presentation to remove it from the Presentations screen.

Saving a Presentation

Corel Presentations provides two save options—Save and Save As. Use the Save command to name and save a new slide show document or to update an existing document. Use Save As to save an existing slide show under a different name, thus creating two versions of the same slide show. This is useful when trying out formatting options. The Save As window is shown in Figure 1-9. Corel Presentations automatically adds a .shw extension, which identifies the file as Corel Presentations slide show.

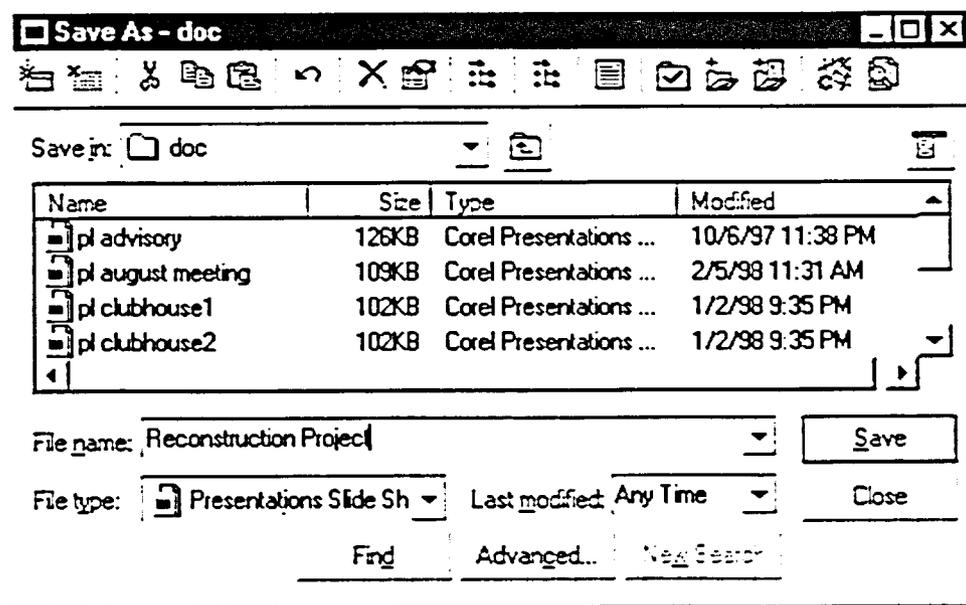


Figure 1-9: *The Save As Window*

METHOD

To save a new presentation:

1. From the File menu, choose Save.
or
1. On the Toolbar, click the Save button.