

To supplement departmental training, advantage is taken of courses organized by the Civil Service Commission for the administrative grades. A series of lectures is provided annually by the Department for newly-joined officers, and generally lectures relate to the work of the Department both in Ottawa and abroad. Prior to being sent abroad, members of the Department are given a period of preparatory training.

Special courses are also provided for members of the Department in both the French and English languages.

In co-operation with the National Gallery, a series of lectures relating to Canadian art and architecture has been arranged. These lectures are open to all members of the Department.

Reclassification of Senior Members of the Administrative Staff

Consideration is being given to reclassification of some senior members of the administrative staff to provide them with a better opportunity for advancement in the service. Such reclassification would be by competitive examination within the Department and would be restricted to employees of Grade 3 rank and above. This question is presently under discussion with the Civil Service Commission and it is not expected that any reclassifications will be effected before late in 1950.

Welfare

There are within the Department committees composed of members of all ranks to look after the welfare and recreational interests of all members of the Department. There are also within the Department two group-health insurance schemes provided by non-profit-making organizations.