

Moreover, the identity cards issued by the Office of Protocol must be returned with the notification.

2. Appointments

2.1. Appointment of Heads of Diplomatic Mission

A request for assent (agrément) to the appointment of a new Head of Diplomatic Mission may be forwarded to the Office of Protocol of the Department of External Affairs either by the diplomatic mission in Canada or by the Ministry of Foreign Affairs of the sending State through the Canadian diplomatic mission abroad. Such a request must be accompanied by a detailed curriculum vitae of the proposed appointee.

2.2. Appointment of Acting Heads of Diplomatic Mission

Pursuant to Articles 14 and 19 of the Vienna Convention on Diplomatic Relations, an Acting Head of Diplomatic Mission may be appointed only by a Head of Mission or, if he is unable to do so, by the Ministry of Foreign Affairs of the sending State. Therefore, when a Chargé d'Affaires ad interim or an Acting High Commissioner is to be appointed, the Head of Mission shall notify the Office of Protocol of the Department of External Affairs by note. The notification may be either in the first person and signed by the Head of Mission or in the third person and initialed by him/her.

If it is not possible for the Head of Mission to give prior notification of the appointment of an Acting Head of Mission, the Office of Protocol will require a communication either by note or by telegram from the Ministry of Foreign Affairs of the sending State notifying that the appointment of an Acting Head of Mission has been made. The same kind of notification will be required by the Office of Protocol whenever an Acting Head of Mission will be absent from Canada and a substitute is to be appointed. It should be noted by nonresident diplomatic missions that a diplomatic officer must be accredited to Canada before being appointed as an Acting Head of Mission to represent his country in Canada.

2.3. Appointment of Consuls General, Consuls, Vice-Consuls, and Consular Agents

Pursuant to Articles 10 to 14 of the Vienna Convention on Consular Relations, the appointment of Consuls General, Consuls, Vice-Consuls, and Consular Agents shall be notified by the diplomatic mission to the Office of Protocol of the Department of External Affairs. Such notification must be by note and shall include: