

Records and sound recordings of meetingsRule 54

1. Summary records of the plenary meetings of the Conference and of the meetings of the Committee of the Whole shall be kept in the languages of the Conference. As a general rule, they shall be circulated as soon as possible, simultaneously in all the languages of the Conference, to all representatives, who shall inform the secretariat within five working days after the circulation of the summary record of any changes they wish to have made.

2. The secretariat shall make sound recordings of meetings of the Conference, the Committee of the Whole and the Drafting Committee. Such recordings shall be made of meetings of other committees, sub-committees or working groups when the body concerned so decides.

Languages of official documentsRule 55

Official documents shall be made available in the languages of the Conference.

IX. PUBLIC AND PRIVATE MEETINGS

Plenary meetings and meetings of committeesRule 56

The plenary meetings of the Conference and the meetings of committees shall be held in public unless the body concerned decides otherwise. All decisions taken by the plenary of the Conference at a private meeting shall be announced at an early public meeting of the plenary.

Meetings of sub-committees or working groupsRule 57

As a general rule meetings of a sub-committee or working group shall be held in private.

Communiqués on private meetingsRule 58

At the close of a private meeting, the chairman of the organ concerned may issue a communiqué to the press through the Executive Secretary.