

MON	11 APR	TUE	12 APR	WED	13 APR	THU	14 APR	FRI	15 APR	SAT	16 APR
<ul style="list-style-type: none"> <li>- TELECOMMUNICATIONS: COMMUNICATION SERVICES EXPENDITURES - <b>B</b></li> <li>- TELECOMMUNICATIONS: MONTHLY TRAFFIC REPORT - <b>B</b></li> <li>- CONSULAR: CONSULAR REPORT (COMIS) - <b>B</b></li> <li>- PASSPORT: ACCOUNTABILITY REPORT - <b>A</b></li> <li>- PASSPORT: BAD RECORD REPORT - <b>C</b></li> <li>- PASSPORT: MONTHLY REGISTER OF PASSPORT SERVICES - <b>B</b></li> <li>- PASSPORT: LABEL INVENTORY AND RECORD OF ISSUES - <b>B</b></li> <li>- PASSPORT: ISSUE REPORT - <b>C</b></li> <li>- FINANCE: MONTHLY MISSION FINANCIAL RETURN - <b>B</b></li> <li>- CONFLICT OF INTEREST: REPORT ON ACCEPTANCE OF TRANSPORTATION AND ACCOMMODATION BENEFITS - <b>B</b></li> </ul>	<ul style="list-style-type: none"> <li>- FINANCE: COLLECTION OF SHELTER COSTS - <b>A</b></li> </ul>							<ul style="list-style-type: none"> <li>- CONSULAR: ASSESSMENT OF HONORARY CONSULS - <b>C</b></li> <li>- FINANCE: REMITTANCE STATEMENT - <b>B</b></li> <li>- FINANCE: TELEGRAPHIC INPUT FINANCIAL DATA - <b>B</b></li> <li>- MISSION INITIATIVE FUND: ANNUAL REPORT - <b>C</b></li> <li>- APPRAISAL REPORTS: FI - <b>B</b></li> <li>- FOREIGN LANGUAGE TRAINING EXPENDITURES - <b>B</b></li> </ul>			
										EVENING	
										<b>SUN</b>	17 APR
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

**A** = As required reports    **B** = Reports which ALL missions must provide on a regular basis    **C** = Reports which small missions are NOT expected to complete