

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : DETROIT

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1016	15.66	11.71	1.29
FROM TERRITORIES :	521	18.66	11.00	1.33
B.VISITS TO CLIENTS IN TERRITORY :	126	8.00	2.71	0.43
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	14	1.66	8.28	0.63
MISSIONS :	12	1.00	3.57	0.28
CONFERENCE SEMINARS :	8	3.00	1.42	0.19
OTHER :	8	3.33	2.85	0.30
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	1.00	0.00	0.03
POST INITIATED :	8	0.66	3.14	0.24
E.COMMUNICATIONS ACTIVITIES :	9	4.33	3.85	0.40
F.INVESTMENT ENQUIRIES				
FROM CANADA :	3	0.00	0.42	0.03
FROM TERRITORIES :	24	0.00	0.85	0.06
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.33	3.42	0.34
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	1.66	0.57	0.09
HOST GOVERNMENT :	22	1.00	0.28	0.05
OTHER DEPARTMENT :	11	3.33	0.85	0.16
PROVINCES/MUNICIPALITIES :	140	3.33	0.28	0.12
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		23.33	1.14	0.78
LEAVE, PROFESSIONAL DEVELOP :		3.33	0.42	0.13
K.SERVICE TO OTHER MISSION PROGRAMS :		3.33	0.28	0.12
L.TOURISM PROGRAM ACTIVITIES :		0.00	42.85	3.00
***** TOTALS *****		99.94	99.89	10.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 183
FROM TERRIT : 246

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 23

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 7