

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : BUCHAREST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	324	14.00	20.00	0.54
FROM TERRITORIES :	209	5.00	10.00	0.25
B.VISITS TO CLIENTS IN TERRITORY :	56	8.00	12.00	0.32
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	16.00	8.00	0.32
MISSIONS :	3	10.00	8.00	0.26
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	2.00	2.50	0.07
POST INITIATED :	2	2.00	5.00	0.12
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	4	3.00	3.50	0.10
FROM TERRITORIES :	2	2.00	0.00	0.02
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	5.00	0.10
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	4.00	0.00	0.04
HOST GOVERNMENT :	12	5.00	7.00	0.19
OTHER DEPARTMENT :	2	5.00	2.50	0.10
PROVINCES/MUNICIPALITIES :	2	3.00	3.00	0.09
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	2.50	0.15
LEAVE, PROFESSIONAL DEVELOP :		6.00	11.00	0.28
K.SERVICE TO OTHER MISSION PROGRAMS :		5.00	0.00	0.05
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 3  
FROM TERRIT : 24

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 52  
FROM TERRIT : 46

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 2

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1  
-LOCALLY ENGAGED : 2