

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

REGION : MULTILATERAL

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA :	119	20.00	0.00	0.60
FROM TERRITORIES :	27	4.00	0.00	0.12
B. VISITS TO CLIENTS IN TERRITORY	17	5.00	0.00	0.15
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	2.00	0.00	0.06
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED :	4	3.00	0.00	0.09
POST INITIATED :	7	8.00	0.00	0.24
E. COMMUNICATIONS ACTIVITIES	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIPANT IN PROG-REL EVENTS OUTSIDE POST		3.00	0.00	0.09
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	225	44.00	0.00	1.32
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		3.00	0.00	0.09
LEAVE, PROFESSIONAL DEVELOP :		3.00	0.00	0.09
K. SERVICE TO OTHER MISSION PROGRAMS		5.00	0.00	0.15
L. TOURISM PROGRAM ACTIVITIES		0.00	0.00	0.00
***** TOTALS *****		100.00	0.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	148
	FROM TERRIT :	20
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	24
	FROM TERRIT :	15
NUMBER OF PEMD APPLICATIONS COMMENTED ON		1
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	3
	-LOCALLY ENGAGED :	0