

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : PARIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	602	18.50	28.71	3.12
FROM TERRITORIES :	403	8.33	17.57	1.73
B.VISITS TO CLIENTS IN TERRITORY :	143	9.33	5.28	0.93
C.EXPORT/TRADE/POLICY FAIRS :	23	4.33	4.42	0.57
PROJECTS AND EVENTS MISSIONS :	25	2.33	1.42	0.24
CONFERENCE SEMINARS :	12	2.66	0.14	0.17
OTHER :	5	0.83	0.00	0.05
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	19	1.66	1.28	0.19
POST INITIATED :	22	2.83	0.42	0.20
E.COMMUNICATIONS ACTIVITIES :	6	1.50	2.57	0.27
F.INVESTMENT ENQUIRIES FROM CANADA :	38	3.16	1.57	0.30
FROM TERRITORIES :	111	5.00	7.42	0.82
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	36	0.50	4.71	0.36
CONNECTIONS ARRANGED :	67	0.33	4.71	0.35
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		5.16	6.14	0.74
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	35	1.33	0.57	0.12
HOST GOVERNMENT :	58	4.33	0.42	0.29
OTHER DEPARTMENT :	57	4.33	1.00	0.33
PROVINCES/MUNICIPALITIES :	53	3.50	1.00	0.28
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		14.83	2.85	1.09
LEAVE, PROFESSIONAL DEVELOP :		1.33	7.57	0.61
K.SERVICE TO OTHER MISSION PROGRAMS :		3.83	0.14	0.24
***** TOTALS *****		99.93	99.91	13.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 452
FROM TERRIT : 282

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 28

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 7