

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 1ST QUARTER OF 1986 (861)

Summary for PGST: Melbourne

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)	
	CANADA-BASED		LOCALLY-ENGAGED				
	TRADE	NON-TRADE	TRADE	NON-TRADE			
A. Servicing Export Enquiries	from Canada	12.0	0.	22.5	0.	0.57	222 (Enquires)
	from Territory	12.0	0.	28.5	0.	0.69	495 (Enquires)
B. Export Promotion Projects and Events		12.0	0.	8.0	0.	0.28	4 (Projects/Events)
C. Other Trade Development Activities		17.0	0.	12.0	0.	0.41	
D. Promotional Projects		8.0	0.	12.0	0.	0.32	0 (Fairs/Miss/Conf.)
E. Servicing Investment Development	from Canada	0.0	0.	0.0	0.	0.00	1 (Enquiries)
	from Territory	2.0	0.	0.0	0.	0.02	9 (Enquiries)
F. Service to Government	External Affairs	6.0	0.	0.0	0.	0.06	35 (Reports)
	OGAs, Provinces, ETC	5.0	0.	1.5	0.	0.08	81 (Contacts)
G. Administration	Program Management	10.0	0.	3.0	0.	0.16	
	Leave, Professional Dev.	4.0	0.	12.5	0.	0.29	
Total TID Program		88.0	0.	100.0	0.	2.88	
H. Other Programs		12.0	0.	0.0	0.	0.12	

Trade Officers: 3

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent