

12. The books, vouchers and accounts of the Treasurer shall be audited before each Annual Meeting by a duly qualified chartered accountant, to be appointed by the Executive.

13. (a) A quorum for an Annual or Special Business Meeting of the Club shall be 25 members

(b) A quorum for a meeting of the Executive shall be five.

14. (a) The order of procedure at a general meeting shall be:

- (1) Necessary notices.
- (2) Introduction of speaker.
- (3) Lecture or address.
- (4) Thanks to Speaker.

(5) New business, of which notice has been sent to the Executive, who will notify the members.

(6) National Anthem.

(b) The order of business at the Annual Meeting shall be:—

- (1) Calling to order.
- (2) Minutes of previous Annual Meeting.
- (3) Correspondence.
- (4) President's Remarks.
- (5) Annual report of the Secretary.
- (6) Annual report of the Treasurer.

(7) Alterations or amendments to the Constitution and By-laws, of which due notice has been given in accordance with Clause 8, of the Constitution.

(8) Election by ballot of officers and four other members.

(9) General Business.

(10) The National Anthem.

(c) The order at a special meeting shall be:—

- (1) Calling to order.
- (2) Special business for which the meeting was called.
- (3) The National Anthem.

15. Any member changing address must notify the same to the Secretary in writing. Failing such intimation, all notices to her old address will be regarded as duly delivered.

16. Out of town visitors will be admitted to the General Meetings on payment of twenty-five cents. Guests may be admitted by permission of the President.

17. The by-laws may be altered or amended at any business meeting of the Club, provided that such alteration or amendment shall be in the hands of the Secretary, in writing, one month before such business meeting.