

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM  
ACTIVITY REPORT  
FOR 1ST QUARTER OF 1986 (961)

Summary for POST: Milan

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (8)
	CANADA-BASED		LOCALLY-ENGAGED			
	TRADE	NON-TRADE	TRADE	NON-TRADE		
A. Servicing Export Enquiries						
from Canada	10.0	0.	14.7	0.	0.64	307 (Enquiries)
from Territory	3.5	0.	12.7	0.	0.45	353 (Enquiries)
B. Export Promotion Projects and Events	15.0	0.	23.7	0.	1.01	39 (Projects/Events)
C. Other Trade Development Activities	8.5	0.	16.3	0.	0.66	
D. Promotional Projects	10.0	0.	13.3	0.	0.60	8 (Fairs/Miss/Conf.)
E. Servicing Investment Development						
from Canada	5.0	0.	6.0	0.	0.28	37 (Enquiries)
from Territory	11.0	0.	5.7	0.	0.39	36 (Enquiries)
F. Service to Government						
External Affairs	9.0	0.	1.7	0.	0.23	12 (Reports)
OGs, Provinces, ETC	0.0	0.	1.7	0.	0.05	1 (Contacts)
G. Administration						
Program Management	20.0	0.	2.7	0.	0.40	
Leave, Professional Dev.	6.5	0.	1.7	0.	0.18	
Total TID Program	98.5	0.	100.2	0.	4.97	
H. Other Programs	1.5	0.	0.0	0.	0.03	

Trade Officers: 5  
Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent