Office

PART-TIME

# Receptionist/Typist

(Rexdale Area)

Two nights a week, from 5:30 to 9 & alternate Saturdays 9 to 5. Accurate 50 w.p.m. typing required

CALL DONNA

745-1002

## SECRETARY TYPIST

Wanted for small contractors office in Queensway & Kipling area. Must have good typing & good telephone manner. Top wages paid for right person. Reply in writing with resume to:

BOX "SS" c/O The Etobicoke Guardian 2980 Lakeshore Blvd. W. Toronto. M8V 1K1

A FLAIR

FOR SALES

fort of a friendly office, you

will enjoy this salaried plus

bonus position. We are looking for someone to help our pre-

sent sales lady with telephone

sales. Experience in the

graphic arts sales field would

be an asset. Brown's Line &

Jennifer Robinson

CANADA

PRINTING INK

259-2735

ORDER DESK

We require a mature, per-

sonable individual for our

order desk. Must have good

telephone manner, aptitude

for figures & order desk ex-

perience, preferably in con-

sumer electronics. Good work

ing conditions. Company paid

benefits. Hours 8:30 to 5, 5 day

PLEASE APPLY

PERSONNEL DEPARTMENT

Panasonic

248-5551

SECRETARY

Required for small technical

Call Mr. Mackay

625-4212

RECEPTIONIST

Experienced switchboard

receptionist required. Well

groomed with pleasant

telephone manner. Etobicoke

area. Telephone for interview,

RECEPTIONIST, Rexdale area, nor

smoker, good wages. Call Ingrid 675-6166.

**CLERK** 

**TYPIST** 

Required for our TV

Marketing Department. Fast

accurate typing essential. Duties include statistical and

copy typing, filing and general

Good working conditions. company paid benefits, 5-day

PLEASE APPLY

**Panasonic** 

40 Ronson Dr., Rexdale

248-2087

PERSONNEL DEPT.

week, hours 9-5.

sales office Dixie/401 area

Evans Ave. area

### TERMINAL **OPERATOR**

Required to operate Keydata If you enjoy selling in the com G.E. Termi Net. Typing essen-

Duties include billing and maintenance of master files on the terminal as well as checking invoices and filing.

Company paid benefits. Hours 8:30 to 5. 5 day week

> PLEASE APPLY PERSONNEL DEPT

# **Panasonic**

40 Ronson Dr., Rexdale

248-2087



## SECRETARY

\$9,000 +

Progressive company located in Sherway Gardens area urgently seeks a bright, outgoing Secretary with above average skills including shorthand. Working with 2 managers, this position offers a congenial atmosphere and is ideal for an ambitious selfstarter

236-2686

### General **Accounting Clerk**

Required immediately. 1 general accounting. Duties include assisting with accounts payable and back-up operator on terminals.

We will train on terminals, but knowledge of typing essential.

Good working conditions, company paid benefits. Hours 9 to 5, 5 days a week.

> PLEASE APPLY PERSONNEL DEPT.

# Panasonic.

40 Ronson Drive Rexdale

248-2087

## PERSON FRIDAY

General office duties and some accounts receivable and accounts payable experience necessary

DIXIE-401 AREA

CALL MRS. DeMOURA 457-1031

520 Sales Help 520 Sales Help



# MONEY! MONEY! MONEY!

Gift buying time has started!

Yes, Christmas starts early at Avon and we have some choice territories available. Perhaps you'd like to be the representative in one of these areas: MIMICO, ALDERWOOD, LAKESHORE, ISLINGTON, ETOBICOKE, WESTON. Car not a necessity. Excellent commission

JUST ASK FOR MRS. WALES

925-4255

"You'll Never Feel So Good"



### What you should **•** look for when selecting a rewarding career...

- o a growing organization

join the professionals for a rewarding career by calling Danny Coulas at...





# Montreal Trust

## REAL ESTATE AGENT

New or Experienced, several immediate openings, New Etobicoke Kingsway office. Earn up to 75% in commissions. Full benefits & training. Non-selling manage-

> For Personal Interview CALL GEORGE DEMEDA

> > 236-1831



### **REAL ESTATE AGENTS** WANTED

- · Progressive, Aggressive, Non-selling Management
- Continuous Monthly Bonus System · Competitive Financing Plans
- · Advanced Training if Required
- · Prime Mississauga Location
- · Referrals, Relocation and Estate Sales
- · Opportunity for Advancement • New Audio Visual Training Programme

Call R. W. (Bob) Minnis, Manager 279-2920 NATIONAL TRUST REALTOR

> 165 Dundas St. W. Mississauga

# TEAM MEMBER REQUIRED

We have an opening available in our Sales Team for an ambitious person who wishes to develop a second career. Sales experience is an asset but not essential, as we will provide extensive training, direction and management support. A desire to provide a professional service to the public is critical. Applicants must own a car, be willing to work full time, and pass three interviews

If hired, we will furnish sales aides, leads, commission plus bonus plan, advertising and a professional work environment

CALL MR. REEVE: 364-1067

JOHNSON CARNEY LTD. REALTOR

(located in West Metro and suburbs)

## NOT BORN BUT MADE

Upon joining Cimerman Real Estate Ltd. you will be trained to become a success, plus be reimbursed (\$350) for your course. Weekly draw for security plus up to 80% commission plus. Call the Manager 275-5225

520 Sales Help

# **ELECTRONIC** SALES REPRESENTATIVE

radio & TV repair outlets in Mississauga & surrounding

A knowledge of the electronic servicing industry is essential. Salary & bonus.

## COME GROW WITH US

Group Manager required for new expanding company Previous ''party plan'' selling experience necessary. Applicant must have ambition, self-motivation and ability to get along with people. Good commission and sales in centives available

Call collect

# SEW IT SEAMS

579-6767

# **PUMPS** SALES REPRESENTATIVE

For vertical turbine & horizontal centrifical pumps Please send resume to: John Pacello, Manager Pump

CESSCO

1907 Albion Rd. Rexdale, M9W 5K7

## 4 SALESMEN NEEDED

Four salesmen needed. Fast growing automotive firm needs aggressive sales people to sell our products. We pay high commission and bonuses Our salesmen average \$350 per week for 6 hr. day

278-5409.

# \$200 PER WEEK

Minimum Starting Remuneration

No experience necessary. Life insurance company requires sales representative. Complete training course. Salary plus commission. Car essential.

Call

221-9396

MON.-FRI.

# FULLER BRUSH CO.

Men & women earn extra money in your spare time. No experience or car necessary. Excellent commission.

864-1015

# Pine Furniture Store

Requires FULL TIME SALESPERSON

Experience preferred

624-4644

HOMEMAKERS work from your own home, telephone soliciting for major department store. Commission good staff, earn from \$3.60 to \$8.10 per hour. Full or part-time. 493-

LOTS of Spare Time? Want to turn it into ready cash? Fashion Two-Twenty is looking for people in terested in skin care and makeup. Full and part time opportunities available. Car an asset. Commission Call Bonnie at 822-6022.

FOR Christmas supple income by calling Sarah Coventry Part or full-time. For information call 663-1555 9 to 10 a.m. & 5 to

TELEPHONE workers, following up previous customers. 4 Finch area, 749-1234. 4 to 8, Weston

Domestic Help 541 Domestic Available

CLEANING lady wants day work

**EXPERIENCED** cleaning lady available. Call after 3, 532-4162.

YOUNG English - Scottish ladies with highest references desire liver in positions with Canadian families. Oakville Personnel. 827-5622.

HOUSEKEEPERS, Babysitters, Cleaning Ladies, Companions. Live in or out. Temporary & permanent. SOS Domestics, 868-1070.

560 Career Training

# **Employment** Thru Education

**REACH FOR SUCCESS** 

Set a goal to gain the specific training you need to qualify

COMPUTER KEYPUNCH

BANK TELLING

Within four to six weeks prepare yourself to be the success you know you can be!

We are training specialists! Our class size and casual learning atmosphere allows you to grow at your own pace. Our "Job Search" Lecture will assist you in obtaining the job you want.

Day & eveings classes registering now for October 16, 1978.

Don't wait until tomorrow

Call us to discuss when you can take the first step in reaching for your successful career



"Specialists in Bank Telling and Keypunch Training"
3031A HURONTARIO ST MISSISSAUGA (Hwy 5 & 10)

276-2683

THE FUTURE IS YOURS

TOTAL OF ROOKKEEPING/

ACCOUNTING/TAX IN CLASS OR HOME STUDY Become a practical bookkeeper and/or p ness and corporations tax techni-

cian. Job placement assistance. Unique valuable practical programme. THE PRACTICAL BUSINESS **INSTITUTE 481-4903** 2394 YONGE STREET

# RADIO-TV ANNOUNCER

ime-you could be "on the air" in 5 months! News, Sports, D.J., Interviews & Talk Shows, Program Hosting, TV Commercials and Film FOR YOUR FREE RADIO-TV ANNOUNCING

540 Domestic Help

BOOKLET PHONE ANYTIME: 921-2420

YOUNG Woman seeks day work, two days a week. Call 745-5407.

HOUSEKEEPER wanted immediately for family with 11-year-old child, 3 days per week, noon to 6 p.m. Jane & Bloor area. Should enjoy young people — "Grandmotherly" type preferred. Phone 763-3455, after 6

560 Career Training

560 Career Training

# LEARN TO BE A BARTENDER

Bar Training Headquarters of Ontario Operating continuously for over 15 years.

> 1166 DUNDAS ST. W., TORONTO 534-4912

520 Sales Help

One of Ontario's fastest growing wholesalers is looking for a self-starter. You will be responsible for calling on

966-5151

# FOTOMAT

Part-time Sales Help We're looking for mature responsible applicants with an

ability to sell for the Mississauga area. The hours are 10 to 3, and 3 to 7 alternate weeks and every other Saturday. The beginning wage is \$2.85 per hour with regular

reviews and a full benefit

package. Call 259-8863, on

Thursday, before 2 p.m.

## **AMBITIOUS** COUPLES

Need extra money? Good extra income available working as Amway distributors, a few hours per day. Good commission. For appointment phone

823-3689. 525 Medical Help

# MEDICAL CENTRE

Located in the West End has primary duties consist of administering allergy injections, hours are from Monday till Thursday, from 3 to 7 p.m. For interview call 621-2220.

540 Domestic Help Wanted

MOTHER'S helper 1 child, live in own room, luxurious Erindale con-dominium, pool etc. \$35 weekly plus days off. 461-4469.

PART-time housekeeper for elderly

lady, Clarkson area, live in, light work, references, reply to Box X, c/o Etobicoke Guardian, 2980 Lakeshore Blvd. W., Toronto, M8V GIRL or Woman, for 15 minutes

twice a day, to assist in getting an invalid up in the morning and back to bed in the evening. Bloor & Islington Avenue Area. 231-6906.