

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 1ST QUARTER OF 1986 (861)

Summary for POST: San Jose

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)
	CANADA-BASED		LOCALLY-ENGAGED			
	TRADE	NON-TRADE	TRADE	NON-TRADE		
A. Servicing Export Enquiries						
from Canada	11.0	0.	4.0	0.	0.26	128 (Enquires)
from Territory	6.0	0.	6.0	0.	0.18	70 (Enquires)
B. Export Promotion Projects and Events	4.5	0.	10.0	0.	0.19	3 (Projects/Events)
C. Other Trade Development Activities	0.0	0.	5.0	0.	0.05	
D. Promotional Projects	8.0	0.	36.0	0.	0.52	2 (Fairs/Miss/Conf.)
E. Servicing Investment Development from Canada	2.0	0.	5.0	0.	0.09	6 (Enquiries)
from Territory	0.0	0.	0.0	0.	0.00	0 (Enquiries)
F. Service to Government						
External Affairs	9.0	0.	19.0	0.	0.37	24 (Reports)
OGs, Provinces, ETC	8.5	0.	15.0	0.	0.32	35 (Contacts)
G. Administration						
Program Management	25.0	0.	0.0	0.	0.50	
Leave, Professional Dev.	16.0	0.	0.0	0.	0.32	
Total TID Program	90.0	0.	100.0	0.	2.80	
H. Other Programs	10.0	0.	0.0	0.	0.20	

Trade Officers: 3

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent