

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : CTOT/TAIPEI

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	483	15.00	17.33	0.97
FROM TERRITORIES :	403	12.00	12.66	0.74
B. VISITS TO CLIENTS IN TERRITORY :	68	10.00	8.00	0.54
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	6	11.66	8.33	0.60
MISSIONS :	5	1.00	8.33	0.28
CONFERENCE SEMINARS :	5	2.00	13.33	0.46
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	1.66	0.00	0.05
POST INITIATED :	4	2.66	0.00	0.08
E. COMMUNICATIONS ACTIVITIES :	10	1.66	4.00	0.17
F. INVESTMENT ENQUIRIES				
FROM CANADA :	1	0.66	0.33	0.03
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	0.00	3.33	0.10
CONNECTIONS ARRANGED :	3	0.00	3.33	0.10
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.00	0.00	0.03
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	25	0.00	6.66	0.20
HOST GOVERNMENT :	10	2.66	4.33	0.21
OTHER DEPARTMENT :	5	0.00	0.66	0.02
PROVINCES/MUNICIPALITIES :	7	2.66	6.66	0.28
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		33.66	0.00	1.01
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		1.66	2.66	0.13
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.94	99.94	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	13
FROM TERRIT :	9
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	43
FROM TERRIT :	35
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	10
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	3
-LOCALLY ENGAGED :	3