

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : SEOUL

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	672	11.75	33.00	1.79
FROM TERRITORIES :	427	5.75	22.25	1.12
B.VISITS TO CLIENTS IN TERRITORY :	90	7.00	3.00	0.40
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	12	8.75	11.25	0.80
MISSIONS :	12	13.25	7.50	0.83
CONFERENCE SEMINARS :	4	7.75	6.75	0.58
OTHER :	5	1.50	0.50	0.08
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	13	1.75	1.50	0.13
POST INITIATED :	22	4.75	1.00	0.23
E.COMMUNICATIONS ACTIVITIES :	12	1.25	0.50	0.07
F.INVESTMENT ENQUIRIES				
FROM CANADA :	20	0.75	0.50	0.05
FROM TERRITORIES :	22	1.00	1.00	0.08
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	9	0.75	0.75	0.06
CONNECTIONS ARRANGED :	2	0.75	0.25	0.04
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		1.75	0.00	0.07
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	15	2.00	1.75	0.15
HOST GOVERNMENT :	25	0.75	1.50	0.09
OTHER DEPARTMENT :	45	11.00	0.75	0.47
PROVINCES/MUNICIPALITIES :	19	2.50	0.75	0.13
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.50	5.00	0.30
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.25	0.01
K.SERVICE TO OTHER MISSION PROGRAMS :		4.00	0.25	0.17
L.TOURISM PROGRAM ACTIVITIES :		8.75	0.00	0.35
***** TOTALS *****		100.00	100.00	8.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	101
	FROM TERRIT :	22
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	224
	FROM TERRIT :	326
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		24
NUMBER OF OCCUPIED OFFICER POSITIONS		
-CANADA BASED :		4
-LOCALLY ENGAGED :		4