

SEC. 3. It shall be the duty of the Secretary to keep a fair and correct record of all the transactions of the Association and government, register the name, age and residence of each member, notify candidates of their election, notify members of all meetings of the Association, when properly authorized to do so, and notify the Chairman of the Investigating Committee of all applications for membership which the Association may reject; he shall, in the absence of the President and Vice-President, call the meeting to order and request it to elect a Chairman *pro tem*, and perform such other duties as may be required of him.

SEC. 4. It shall be the duty of the Treasurer to take charge of the funds of the Association, pay all bills when properly approved, and keep a correct account of the receipts and disbursements of the funds committed to his care; and he shall report quarterly, or sooner if required.

SEC. 5. It shall be the duty of the Board of Trustees to deposit, or cause to be deposited, all sums of money belonging to the Association over fifty dollars in any savings bank located in Boston. No money thus deposited shall be withdrawn, except by a two-thirds vote of the members present and voting therefor.

SEC. 6. It shall be the duty of the Financial Secretary to keep true and just accounts between the Association and its members, credit the amount