

MEMO ON MEDICAL LIBRARY

(Nov. 21, 1923. G.R.L.)

I. The proposed closer relation between the Medical Library and the University Library would have the following advantages:-

1. From the point of view of administration it would be carrying out the general policy of university organisation and of having one budget for one university department.
2. From the point of view of the Faculty of Medicine it would be carrying out the new policy of organisation by departments rather than control by committees, and it would give the Faculty increased representation on the University Library Committee without removing its control of the selection of medical books.
3. From the point of view of the University Library it would bring the organisation of this Library in line with that adopted in the majority of large universities, and unify the work of certain library departments.
4. From the point of view of the students it would do away with the additional deposit of \$5.00 from medical students who wish to use the Redpath Library, and would solve the problem of the status of such readers as Graduate Nurses and students of Physical Education.

II. The following scheme for administration of the Medical Library is suggested:-

1. It should become a part of the University Library, holding the same relation to the whole as does the Library of the Faculty of Law.
2. The routine details of the departments of ordering, cataloguing, circulation, binding, and reports should be under the supervision of the University Librarian.
3. The Hon. Medical Librarian would have control of and be responsible for:-
 - (a) The selection of all books to be bought or withdrawn.
 - (b) The selection or cancelling of all periodicals.
 - (c) The answering of all correspondence not concerned with paragraph 2 above.