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Income Tax

Annually (February), at the request of the Department of National Revenue, the incumbent prepares and sends a Circular Note to Heads of Mission requesting that the Department be provided with salary data in respect of the locally-engaged staff of their missions. This includes all Canadian citizens and permanent residents of Canada. (Refer file 22-2-1).

COMMENT: No reference is made to consulates, and the note is not sent to consulates which do not have embassies in Ottawa. It is suggested that the desirability of these omissions be examined.

A few of the larger missions deal directly with National Revenue. Of the 60 remaining missions, half of them reply promptly, another dozen do so reluctantly, and 16 to 18 fail to comply. The information is given voluntarily or on the basis of reciprocity; therefore little can be done regarding the delinquents.

The present procedure involves retaining the originals and the covering letters, while photostats of these are made and forwarded under cover of a letter to National Revenue.

It is considered that this information is of no pertinent value to this Department. It is therefore proposed that the covering letter and the information be transmitted directly to National Revenue. All that need be retained is a list of missions, date of their reply, (date of subsequent query) and date of transmittal to National Revenue.

*Not so!*

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