

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : NEW DELHI

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	557	9.60	23.50	1.42
FROM TERRITORIES :	1113	5.00	38.00	1.77
B. VISITS TO CLIENTS IN TERRITORY :	112	6.60	10.50	0.75
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	1	0.40	4.00	0.18
CONFERENCE SEMINARS :	3	0.00	3.25	0.13
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	41	7.40	2.00	0.45
POST INITIATED :	37	5.00	1.25	0.30
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	39	0.80	1.75	0.11
FROM TERRITORIES :	63	4.20	1.25	0.26
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		10.40	0.00	0.52
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	34	3.20	1.75	0.23
OTHER DEPARTMENT :	101	7.00	4.50	0.53
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.40	5.75	0.60
LEAVE, PROFESSIONAL DEVELOP :		28.60	2.50	1.53
K. SERVICE TO OTHER MISSION PROGRAMS :		4.40	0.00	0.22
***** TOTALS *****		100.00	100.00	9.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 74  
FROM TERRIT : 180

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 5  
- LOCALLY-ENGAGED : 4