

PUBLIC PROGRAMMES GRANTS

Audience

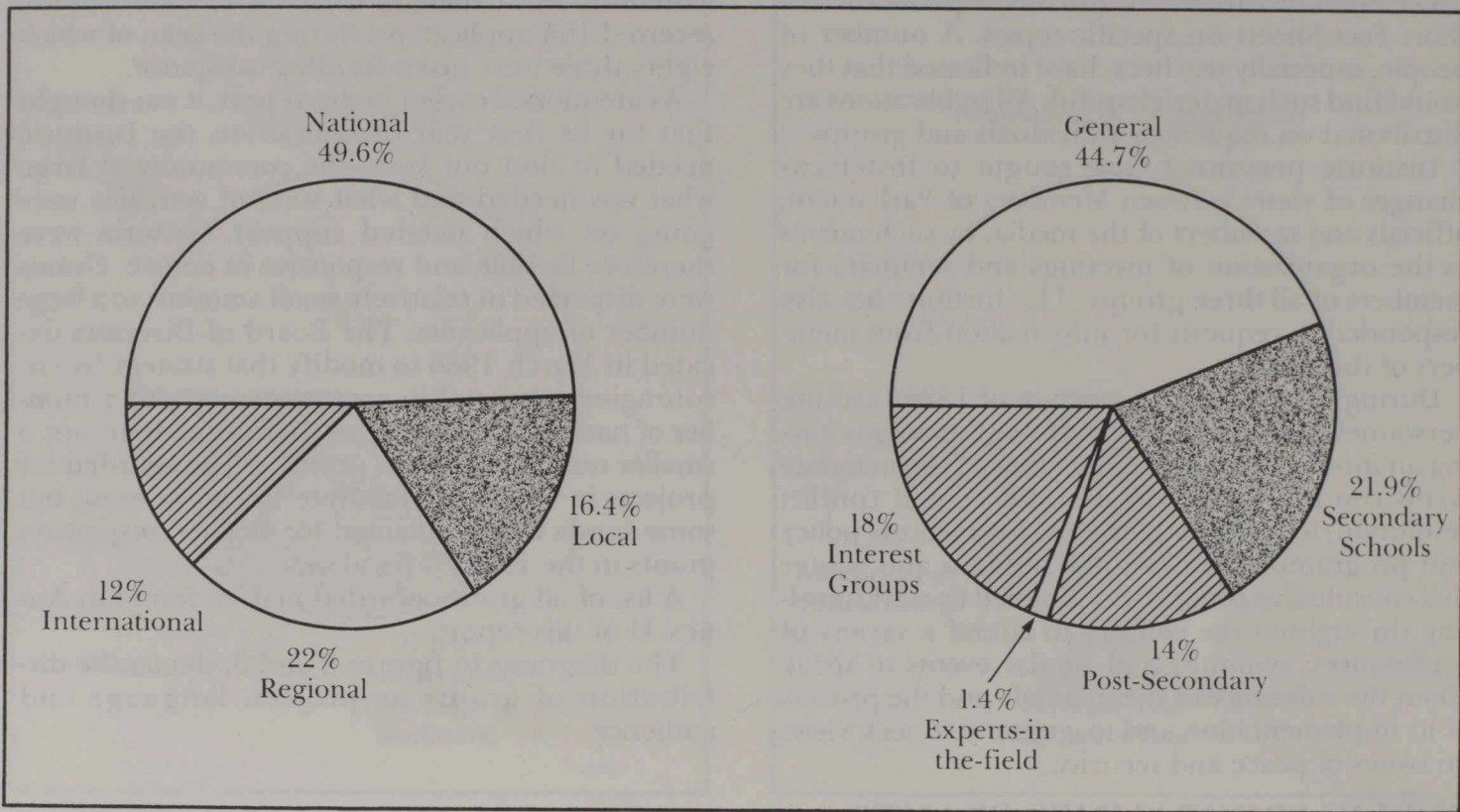


Figure 3

Library

In consultation with the Information Systems Committee of the Board of Directors, the library undertook a number of projects during the year. The first task was to establish the infrastructure of a small special library devoted to the subject areas laid out in the mandate. The main responsibility of the library staff is to serve the on-going needs of the Research and Public Programmes staff of the Institute.

In addition to beginning the process of collecting such materials as books, periodicals, microfilm, and fiche, the traditional functions of a library have been established, namely acquisition, cataloguing, storage, circulation, dissemination and retrieval systems. The library joined the University of Toronto Library Automation System (UTLAS) for cataloguing and reference support and also began accessing commercial databases to supplement the collection of material in print and microfilm form. The Institute now has access to DIALOG, CAN/OLE, NEWSNET, INFOGLOBE, and THE SOURCE information services.

In the next two to three years, the library will be concentrating on developing its collection of materials to form a basic reference collection. The size of the collection will be maintained at a maximum of three thousand volumes, and approximately two hundred and fifty periodicals with one hundred to one hundred and fifty files of material for quick reference. A major effort will be made to collect the "grey literature" so necessary for primary research such as unpublished documents, limited interest documents and internal government publications as well as news releases, newspaper clippings, conference reports, occasional papers and the like.

No library or resource centre can or should be set up without extensive consultation and co-operation with existing libraries and resource centres. The library of CIIPS will never be self-sufficient nor should it attempt to be so: co-operative effort and consultation will continue. The consultative process has extended beyond Canada to research centres in the United States and Europe whose interests are similar to those of CIIPS. Contacts and information