

III.

The Annual Election of Officers shall take place at the Regular Convocation in January, and the elected and appointed Officers shall be installed and invested at the following Regular Convocation in February.

IV.

The Excellent Z. shall annually appoint a Standing Committee of three, whose duty it shall be to audit all accounts, superintend the finances and property of the Chapter, report upon all applications for membership, or exaltation, or for relief, and consider any special matter for the good of the Chapter.

V.

The Scribe E. shall issue all summonses, seven days previous to each Convocation, notify all accepted candidates and prepare the returns for the Grand Chapter. He shall be exempt from the payment of dues. In the absence of Scribe E., these duties shall devolve upon Scribe N.

VI.

The Treasurer shall receive all fees and dues, and pay all accounts approved, by the order of the Excellent Z., and shall have his books and vouchers ready at all times for inspection. He shall render an annual report at the regular Convocation in January, and on the day of Installation, all monies and vouchers in his hands shall be handed over to his successor.

VII.

The Janitor shall attend all Convocations and every other