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**DON'T SAY IT—WRITE IT**

FROM THE OFFICE OF RICHARD R. SANDFORD, ASST. MANAGER

March 31, 1947

To: Mr. E. L. Handy  
Secretary to The Prime Minister

Re: Personnel as requested

Mr. Banks, President Cavalier Corp.  
Mr. Derring, Mgr. (now in Florida)  
Mrs. Mortimer, Head Housekeeper  
Edith Smith- Maid for your rooms  
Milton Johns-Captain at dining room station  
Wilson- waiter for your table  
Shaw-(I think is your room service waiter)  
if any meals are served upstairs  
Mr. Pleasants, Supt. of Service (handled baggage  
on arrival et cetera)  
And by the way, if you want the station  
wagon for your use let him or me know.

And if you would like to arrange for your  
luncheon any day at the Country Club,  
believe you would enjoy it as a change  
and pleasant outing. Advise on this if  
care to have it, and I shall make arrangements.  
Mr. Rufus Kight, our Mgr. of the Club operation.  
Mrs. Hatcher, Chief Telephone operator  
Charles, Head Doorman at front entrance  
Genl Gualco, Head Chef

Miss Miller or Mr. Morrison, Front Office Cashier

Miss Alice Powell, Western Union and Transportatio  
Pete Maresca, News Stand

R.S.