

CIVIL SERVICE COMMISSION OF CANADA
EXTENSION OF TEMPORARY CERTIFICATE

EX 11.

November 23, 1932.

Date of Request for Extension

The services of the temporary employee named below are required for an additional period and the authorization of the extension of employment is requested.

Position Reference Number IA-148-3002

Department Indian Affairs

Branch Indian Agencies Place Employed Blackfoot Agency, Gleichen, Alta.
City or Town Province

Name of Employee S. S. Rafce

Title of Position Clark, Grade 3

Salary Rate \$1300 per annum Appropriation Blackfoot Band Funds.

For a period of 1 month (By law extension periods must not exceed six months)

With effect from November 13, 1932.

Particulars of necessity for continuance of temporary position, giving number of covering Order in Council (if any).

Note:—Temporary positions in existence over twelve months require authorization by Order in Council.

A vacant permanent position, if available, should be utilized in lieu of a temporary position.

Harold W. ...
Signature of Deputy Head

NOTES AND INSTRUCTIONS.—

1. Departments in requesting extension of temporary certificates will in each case submit four copies of this form with the above particulars accurately filled in.
2. No letter need accompany these forms.
3. Only the original need be signed by the Deputy Head.
4. Position, Reference No. and class title are to be found on the original certificate issued by the C. S. Commission.
5. Departments should when possible anticipate the need for extensions and request extensions at least three weeks prior to expiration of current certificate.

(The space below is for the use of the Civil Service Commission only.)

This is to certify that the person named above possesses the requisite knowledge and ability, and is duly qualified as to age, health, character and habits for temporary employment in accordance with the provisions of the Civil Service Act, and the extension of the period of employment as above specified is hereby authorized at the salary shown.

November 16th 1932 not exceeding 1 month

Dated ~~21st January 1933.~~

By Order of the Commission

[Signature]
Secretary

C.S.C. 112-10,000-6-32

Indian Affairs. (RG 10, Volume 4071, file 427,063-104)

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