

Temporary
substitute
members

7. In the event of the absence or incapacity of any Council member, the Governor in Council may appoint a temporary substitute member to act in his stead during such absence or incapacity upon such terms as the Governor in Council may prescribe.

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Meetings of Council

Chairman to
preside

8. Subject to section 5 the Chairman of the Council shall preside at all meetings of the Council.

Meetings

9. The Council shall meet at least twice a year in the City of Ottawa or at such other place as the Minister may approve, and may meet more often with the approval of 10 or at the request of the Minister.

By-laws

10. The Council may make by-laws for the regulation of its proceedings and generally for the conduct of its activities, and may provide therein for the delegation of any of its duties to any committee or sub-committee of its 15 members.

Duties of Council

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Council

11. It is the function of the Council to advise the Minister on all matters to which the duties, powers and functions of the Minister extend, and in particular it shall be the duty of the Council 20

- (a) to advise the Minister on all matters pertaining to the effective utilization and development of manpower resources in Canada, including immigrants to Canada and their adjustment to Canadian life; 25
- (b) to refer those matters that the Minister requests or that the Council deems appropriate, to the appropriate board for a report;
- (c) to advise the Minister with respect to any report received by the Council from a board; 30
- (d) to advise the Minister on the establishment of local and regional manpower committees pursuant to Part III; and
- (e) to advise the Minister on such other matters as the Minister may refer to the Council for 35 its consideration.