To run the error-checking utility:

1. Open My Computer or Explorer.
2. Right-click the desired disk icon.
3. From the shortcut menu, choose Properties.
4. In the Properties dialog box, select the Tools tab.
5. In the Error-checking area, choose Check Now.
6. In the Check Disk dialog box, select the desired options.
7. Choose Start.
8. When the process is complete, choose OK to close the Checking Disk message box.
9. Choose OK to close the Properties dialog box.
10. Close the My Computer window or the Explorer window.

To change the sounds of Windows NT:

1. Open the Control Panel.
2. In the Control Panel, double-click the Sounds icon.
3. In the Sounds Properties dialog box, in the Events list box, select the event you want to change.
4. Select a new sound (.wav) file from the Name drop-down list, or select (none) for no sound.
5. If desired, click the Preview play button to hear the sound.
6. Choose OK.

To select a sound scheme:

1. In the Control Panel, double-click the Sounds icon.
2. In the Sounds Properties dialog box, from the Schemes drop-down list, select a sound scheme.
3. If necessary, in the Save Scheme dialog box, choose whether you want to save the previous scheme.
4. Choose OK.

To modify and rename a sound scheme:

1. In the Control Panel, double-click the Sounds icon.
2. In the Events window, select a sound event and then select a sound name.
3. Choose Save As.
4. In the Save Scheme As dialog box, type a name for the modified sound scheme.
5. Choose OK.