

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : LONDON

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA	654	10.87	25.83	2.42
FROM TERRITORIES	1205	10.00	25.66	2.34
B. VISITS TO CLIENTS IN TERRITORY	110	9.12	5.00	1.03
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	11	3.62	4.00	0.53
MISSIONS	6	1.25	1.00	0.16
CONFERENCE SEMINARS	12	5.87	0.00	0.47
OTHER	48	5.62	0.16	0.46
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED	75	9.62	2.66	0.93
POST INITIATED	69	14.62	3.16	1.36
E. COMMUNICATIONS ACTIVITIES	1	1.87	0.00	0.15
F. INVESTMENT ENQUIRIES				
FROM CANADA	53	1.87	0.00	0.15
FROM TERRITORIES	104	5.62	1.66	0.55
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED	0	0.00	0.00	0.00
H. PARTICIPANT IN PROG-REL EVENTS OUTSIDE POST		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	29	0.37	0.50	0.06
HOST GOVERNMENT	18	1.75	0.83	0.19
OTHER DEPARTMENT	40	2.37	2.33	0.33
PROVINCES/MUNICIPALITIES	57	1.62	1.66	0.23
J. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		3.87	7.66	0.77
LEAVE, PROFESSIONAL DEVELOP		10.00	2.16	0.93
K. SERVICE TO OTHER MISSION PROGRAMS		0.00	15.66	0.94
***** TOTALS *****		99.93	99.93	14.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 390  
FROM TERRIT : 73

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 37

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 8  
- LOCALLY-ENGAGED : 6