

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	371	22.50	24.00	1.41
FROM TERRITORIES :	520	17.50	18.00	1.07
B.VISITS TO CLIENTS IN TERRITORY :	73	15.00	5.75	0.53
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	7	0.00	2.75	0.11
MISSIONS :	5	0.00	5.50	0.22
CONFERENCE SEMINARS :	2	2.00	1.25	0.09
OTHER :	3	0.50	3.75	0.16
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	4.00	2.00	0.16
POST INITIATED :	4	3.00	0.50	0.08
E.COMMUNICATIONS ACTIVITIES :	1	0.00	1.25	0.05
F.INVESTMENT ENQUIRIES FROM CANADA :	10	5.00	0.75	0.13
FROM TERRITORIES :	20	5.00	0.75	0.13
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	32	0.00	12.00	0.48
CONNECTIONS ARRANGED :	18	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	5.00	0.20
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	9	4.00	1.25	0.13
HOST GOVERNMENT :	8	5.00	0.00	0.10
OTHER DEPARTMENT :	16	0.00	2.75	0.11
PROVINCES/MUNICIPALITIES :	16	4.00	1.50	0.14
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	3.75	0.35
LEAVE, PROFESSIONAL DEVELOP :		0.00	2.75	0.11
K.SERVICE TO OTHER MISSION PROGRAMS :		2.50	4.25	0.22
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.50	0.02
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	2
	FROM TERRIT :	5
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	22
	FROM TERRIT :	3
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		2
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	4