

Member belongs, shall be notified of his absence, and should they fail in causing him to attend, or sending another in his stead, they shall be liable for all Fines incurred by the absence of such Member.

*Clause 3.*—Members of the Visiting Committee failing to visit a sick Member after having been notified by the Secretary to that effect, shall incur a fine of 2s. 6d.

*Clause 4.*—The fines shall be payable with the dues, and companies or individual members neglecting or refusing to pay their fines at that time, viz: in January and July, shall be considered in arrears, and shall not be entitled to benefits until such arrears are paid up.

## ARTICLE XI.

### RULES OF ORDER FOR MEETINGS.

#### SECTION 1.—ANNUAL MEETING.

*Rule 1.*—The Secretary shall call the Roll of Companies by their numbers.

*Rule 2.*—He shall read the Report of the proceedings of the past year, and the Treasurer's Annual Statement.

*Rule 3.*—Receive the Return of Managers for the ensuing year.

*Rule 4.*—Read the amendments to the Constitution and By-Laws that may have been made by the Board during the past year.