

tained by parents making inquiries in reference to school matters. Any teacher who shall be late as often as three times in one month, shall be summoned to appear before the School Management Committee to explain the cause of such lateness.

Special teachers shall report to the Principals on their arrival at the Schools.

10. If any teacher is absent on the re-opening day after vacation, the Principal shall refuse to allow such teacher to resume duty until officially authorized to do so. Principals shall themselves be subject to this regulation.

11. Every department shall be under the supervision of the Principal, and all assistants shall be subject to his or her direction in all matters pertaining to the said departments. It shall be the duty of the Principal to organize the school over which he or she presides in all its departments; to see that the teachers are prompt in their attendance, and that they perform faithfully the duties assigned to them; to examine every class under his or her charge at least once a month; and seek to inspire the teachers under his or her direction with an ambition to excel in their profession. In case of the absence of the Principal the teacher next in rank shall act as Principal, unless the School Management Committee or Inspector direct otherwise.