

09/09/92

External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1992

POST : NEW YORK, CONSULATE GENERAL

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	629	3.60	21.00	1.65
FROM TERRITORIES :	844	6.60	22.28	1.89
B.VISITS TO CLIENTS IN TERRITORY :	205	13.20	10.14	1.37
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	22	6.40	16.00	1.44
MISSIONS :	9	6.80	3.14	0.56
CONFERENCE SEMINARS :	19	7.40	2.71	0.56
OTHER :	20	1.00	3.14	0.27
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	0.00	0.00	0.00
POST INITIATED :	24	7.80	2.14	0.54
E.COMMUNICATIONS ACTIVITIES :	20	4.00	0.00	0.20
F.INVESTMENT ENQUIRIES				
FROM CANADA :	66	1.60	3.57	0.33
FROM TERRITORIES :	110	1.00	4.57	0.37
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	7	0.00	0.28	0.02
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		1.00	1.71	0.17
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	42	3.40	0.00	0.17
HOST GOVERNMENT :	4	0.00	0.00	0.00
OTHER DEPARTMENT :	38	2.40	0.28	0.14
PROVINCES/MUNICIPALITIES :	26	0.80	1.57	0.15
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		18.40	2.42	1.09
LEAVE, PROFESSIONAL DEVELOP :		5.20	5.00	0.61
K.SERVICE TO OTHER MISSION PROGRAMS :		9.40	0.00	0.47
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.95	12.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	93
FROM TERRIT :	44
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	182
FROM TERRIT :	453

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	51
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	5
-LOCALLY ENGAGED :	7