

TRADE TRACKING SYSTEM

89/12/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1989

POST : PARIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	529	19.33	27.16	2.79
FROM TERRITORIES :	400	8.00	19.33	1.64
B. VISITS TO CLIENTS IN TERRITORY :	133	7.00	5.50	0.75
C. EXPORT/TRADE/POLICY FAIRS :	28	9.33	2.83	0.73
PROJECTS AND EVENTS MISSIONS :	24	2.66	3.16	0.35
CONFERENCE SEMINARS :	25	5.66	1.66	0.44
OTHER :	15	2.00	1.00	0.18
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	17	1.16	1.33	0.15
POST INITIATED :	15	1.33	0.66	0.12
E. COMMUNICATIONS ACTIVITIES :	6	2.16	0.00	0.13
F. INVESTMENT ENQUIRIES FROM CANADA :	140	5.16	2.00	0.43
FROM TERRITORIES :	370	5.00	7.66	0.76
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	39	0.33	4.50	0.29
CONNECTIONS ARRANGED :	58	0.33	7.16	0.45
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.16	0.00	0.07
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	16	1.33	0.33	0.10
HOST GOVERNMENT :	14	1.16	0.50	0.10
OTHER DEPARTMENT :	52	5.00	6.00	0.66
PROVINCES/MUNICIPALITIES :	46	3.83	1.66	0.33
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		13.16	3.33	0.99
LEAVE, PROFESSIONAL DEVELOP :		0.83	4.00	0.29
K. SERVICE TO OTHER MISSION PROGRAMS :		4.00	0.16	0.25
***** TOTALS *****		99.92	99.93	12.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 384
FROM TERRIT : 300

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 45

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 6