

02/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

SUB-REGION: SOUTH ASIA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	3837	16.70	22.24	9.79
FROM TERRITORIES :	6255	12.55	20.79	8.54
B.VISITS TO CLIENTS IN TERRITORY :	1628	11.30	10.51	5.31
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	35	2.45	3.96	1.64
MISSIONS :	44	6.60	8.17	3.69
CONFERENCE SEMINARS :	35	1.90	1.13	0.71
OTHER :	232	4.40	2.24	1.53
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	77	4.20	2.03	1.43
POST INITIATED :	199	4.00	3.20	1.73
E.COMMUNICATIONS ACTIVITIES :	66	1.55	0.27	0.39
F.INVESTMENT ENQUIRIES FROM CANADA :	180	2.70	2.06	1.14
FROM TERRITORIES :	328	1.25	1.10	0.57
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	5	0.10	0.17	0.07
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.40	2.34	1.36
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	61	0.60	0.55	0.28
HOST GOVERNMENT :	69	1.30	1.34	0.65
OTHER DEPARTMENT :	99	1.85	1.24	0.73
PROVINCES/MUNICIPALITIES :	131	2.05	1.24	0.77
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.40	2.86	2.31
LEAVE, PROFESSIONAL DEVELOP :		6.45	7.79	3.55
K.SERVICE TO OTHER MISSION PROGRAMS :		6.90	1.41	1.79
L.TOURISM PROGRAM ACTIVITIES :		0.35	3.27	1.02
***** TOTALS *****		100.00	99.91	49.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	316
	FROM TERRIT :	327
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	1040
	FROM TERRIT :	1543
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		64
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	20
	-LOCALLY ENGAGED :	29