

## ANNUAL REPORT

## PART V

## RELATIONSHIPS

## CLIENTS

DEPARTMENT OF  
FOREIGN AFFAIRS AND  
INTERNATIONAL TRADE

DEPARTMENT OF  
CITIZENSHIP AND  
IMMIGRATION AND  
SOLICITOR GENERAL

## CENTRAL AGENCIES

DEPARTMENT OF  
PUBLIC WORKS AND  
GOVERNMENT SERVICES

- 4.20 The Annual Report includes performance indicators, measurement of the extent to which objectives have been accomplished, and financial statements.
- 4.21 The Passport Office's accounting year will be the government's fiscal year. In accordance with Treasury Board policy and procedures for revolving funds and the reporting requirements and standards of the Receiver General for Canada, the Agency will prepare, as part of the Public Accounts of Canada, financial statements including an operating statement, a balance sheet and a statement of changes in financial position. These financial statements are based on the accrual accounting method.
- 5.1 The Passport Office's relationship with its clients is governed by the mission, vision and values enunciated in Part III of the Framework Document.
- 5.2 The Passport Office respects the general policy direction of the Department of Foreign Affairs and International Trade.
- 5.3 The Passport Office will co-operate with the Department of Citizenship and Immigration and the Ministry of the Solicitor General Canada on matters of common interest.
- 5.4 The Passport Office will respect all government policy emanating from central agencies, including those pertaining to the introduction of new products and services.
- 5.5 The Passport Office will be bound by relevant legislation, regulation and policy related to the use of common services except where specific exemptions and delegations are granted in order to meet its objectives.