

Procurement Sourcing Responsibilities

COMMODITY	PROCUREMENT RESPONSIBILITY		RECOMMENDED SOURCE (IN ORDER OF PREFERENCE)			HQ COMMODITY SPECIALIST
	HQ	MISSION	LOCAL	CANADA	THIRD COUNTRY	
Appliances, household		X	2	1	3	SRMP
Artwork	X			1		SRMZ
Audio/video equipment		X	2	1	3	SRMP
Building maintenance materials: e.g. carpeting, air conditioning, etc.		X	1	2	3	SRMM
Chemicals, hazardous goods		X	1	2		SRMP
China, crystal, silver (representational)	X		2	1	3	SRMD
Clothing (protective), uniforms		X	1	2		SRMP
Commemorative items		X	2	1		SRMP
Consumable office supplies		X	2	1		SRMP
Drafting furniture and supplies		X	2	1		SRMP
Electrical generating equipment	X		2	1	3	SRMM
Facsimile equipment	X			1		STEM
Fire fighting, safety and first aid equipment		X	2	1	3	SRMP
Food preparation and serving equipment		X	2	1	3	SRMP
Furniture: chancery, public area, HOM office	X		2	1	3	SRMD
Furniture: chancery, general office		X	2	1	3	SRMP
Furniture: official residence formal areas	X		2	1	3	SRMD
Furniture: outdoor and awnings		X	2	1	3	SRMP
Furniture: staff quarters		X	2	1	3	SRMP
Heating and cooling equipment		X	2	1	3	SRMP
Household Services, representational	X		2	1	3	SRMP
Household Services: OR family use, staff quarters		X	1	2	3	SRMP
Informatics hardware and software (PC)	X			1		STOS
Informatics hardware and software (server, network)	X			1		STEA
Information program support equipment; e.g. projection equipment		X	2	1	3	SRMP
MITNET-related equipment	X			1		STEM
Office equipment, non-specialized, non-secure		X	1	2	3	SRMP
Office equipment, "Tempest"	X			1		STEM
Pack-up kits		X	2	1		SRMP
Photocopiers		X	1	2	3	SKRA
Recreational and athletic equipment (Hardship Program)	X		2	1		SBMH
Secure office items: filing cabinets, vaults, cases, waste containers, shredders	X			1		ISSA
Security equipment: personal safety, e.g. radios, door locking hardware, padlocks and keys	X			1		ISSA