

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : BUDAPEST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	291	20.00	23.00	0.43
FROM TERRITORIES :	234	15.00	27.00	0.42
B.VISITS TO CLIENTS IN TERRITORY :	80	10.00	22.00	0.32
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	7.00	3.00	0.10
MISSIONS :	27	12.00	15.00	0.27
CONFERENCE SEMINARS :	2	1.00	2.00	0.03
OTHER :	12	0.00	2.00	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	2.00	0.00	0.02
POST INITIATED :	19	2.00	0.00	0.02
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	42	4.00	0.00	0.04
FROM TERRITORIES :	10	1.00	0.00	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	1.00	2.00	0.03
HOST GOVERNMENT :	3	1.00	0.00	0.01
OTHER DEPARTMENT :	10	3.00	0.00	0.03
PROVINCES/MUNICIPALITIES :	10	3.00	0.00	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		3.00	0.00	0.03
LEAVE, PROFESSIONAL DEVELOP :		14.00	0.00	0.14
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	4.00	0.05
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 174
FROM TERRIT : 250

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 9

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1