

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : KUWAIT

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	320	8.00	20.00	0.56
FROM TERRITORIES :	453	11.00	21.00	0.64
B.VISITS TO CLIENTS IN TERRITORY :	315	25.00	11.00	0.72
C.EXPORT/TRADE/POLICY FAIRS :	3	2.00	4.00	0.12
PROJECTS AND EVENTS MISSIONS :	11	9.00	7.00	0.32
CONFERENCE SEMINARS :	3	2.00	2.00	0.08
OTHER :	19	4.00	2.00	0.12
D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :	2	1.00	1.00	0.04
POST INITIATED :	10	8.00	8.00	0.32
E.COMMUNICATIONS ACTIVITIES :	20	2.00	1.00	0.06
F.INVESTMENT ENQUIRIES FROM CANADA :	96	5.00	5.00	0.20
FROM TERRITORIES :	131	5.00	8.00	0.26
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		1.00	0.00	0.02
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	4	1.00	0.00	0.02
HOST GOVERNMENT :	14	1.00	1.00	0.04
OTHER DEPARTMENT :	46	3.00	3.00	0.12
PROVINCES/MUNICIPALITIES :	68	3.00	3.00	0.12
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.00	1.00	0.14
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		3.00	2.00	0.10
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 90
FROM TERRIT : 140

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2