

## ARTICLE 13

## Communication of requests

1. Requests for assistance under this Title shall be made in writing and shall be accompanied by any documents deemed useful. When the circumstances so require, requests may also be made verbally. Such requests shall be promptly confirmed in writing. Written requests may be made by electronic means from which a paper record may be made.
2. Requests pursuant to paragraph 1 shall include the following information:
  - (a) the requesting authority;
  - (b) the measure requested;
  - (c) the object of, and the reason for, the request;
  - (d) the laws, rules and other legal elements involved;
  - (e) information which is as exact and comprehensive as possible on the persons who are the target of the investigations; and
  - (f) a summary of the relevant facts and of the investigations already carried out, including the customs authorities involved at the time of the request.