

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : CTOT/TAIPEI

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	470	22.50	21.33	1.09
FROM TERRITORIES :	301	10.00	13.33	0.60
B.VISITS TO CLIENTS IN TERRITORY :	112	12.50	10.66	0.57
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	4	15.00	4.00	0.42
MISSIONS :	4	7.50	10.00	0.45
CONFERENCE SEMINARS :	5	10.00	6.33	0.39
OTHER :	0	0.00	0.66	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	0.00	0.66	0.02
POST INITIATED :	8	5.00	3.33	0.20
E.COMMUNICATIONS ACTIVITIES :	12	0.00	1.66	0.05
F.INVESTMENT ENQUIRIES				
FROM CANADA :	14	5.00	5.33	0.26
FROM TERRITORIES :	6	7.50	6.00	0.33
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	3.33	0.10
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	37	1.50	3.33	0.13
HOST GOVERNMENT :	12	1.50	5.66	0.20
OTHER DEPARTMENT :	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	4	2.00	0.33	0.05
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		0.00	1.00	0.03
LEAVE, PROFESSIONAL DEVELOP :		0.00	2.33	0.07
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.66	0.02
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.93	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 18  
FROM TERRIT : 8  
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 75  
FROM TERRIT : 87

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 3  
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2  
-LOCALLY ENGAGED : 3