

TRADE TRACKING SYSTEM

89/12/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1989

POST : KUWAIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	384	3.00	20.00	0.49
FROM TERRITORIES :	640	5.00	25.00	0.65
B. VISITS TO CLIENTS IN TERRITORY :	175	4.00	8.00	0.28
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	1.00	3.00	0.09
MISSIONS :	10	6.00	20.00	0.58
CONFERENCE SEMINARS :	1	1.00	0.00	0.03
OTHER :	76	3.00	0.00	0.09
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	4.00	0.00	0.12
POST INITIATED :	6	5.00	5.00	0.25
E. COMMUNICATIONS ACTIVITIES :	55	1.00	0.00	0.03
F. INVESTMENT ENQUIRIES FROM CANADA :	149	6.00	3.00	0.24
FROM TERRITORIES :	115	2.00	3.00	0.12
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		25.00	0.00	0.75
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	1.00	1.00	0.05
HOST GOVERNMENT :	17	1.00	1.00	0.05
OTHER DEPARTMENT :	34	0.66	5.00	0.12
PROVINCES/MUNICIPALITIES :	90	2.00	5.00	0.16
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		3.00	1.00	0.11
LEAVE, PROFESSIONAL DEVELOP :		25.00	0.00	0.75
K. SERVICE TO OTHER MISSION PROGRAMS :		1.33	0.00	0.04
***** TOTALS *****		99.99	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 41
FROM TERRIT : 350

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 2