

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST	:	BERLIN	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES	FROM CANADA	:	28	20.00	0.00	0.20
	FROM TERRITORIES	:	7	5.00	0.00	0.05
B.VISITS TO CLIENTS IN TERRITORY	:		0	0.00	0.00	0.00
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS	FAIRS	:	0	0.00	0.00	0.00
	MISSIONS	:	0	0.00	0.00	0.00
	CONFERENCE SEMINARS	:	0	0.00	0.00	0.00
	OTHER	:	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS	HQ REQUESTED	:	2	1.00	0.00	0.01
	POST INITIATED	:	0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES	:		0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES	FROM CANADA	:	0	0.00	0.00	0.00
	FROM TERRITORIES	:	14	40.00	0.00	0.40
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	:		0	0.00	0.00	0.00
	CONNECTIONS ARRANGED	:	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	:			7.00	0.00	0.07
I.SERVICE REQUESTS FM GOV'T SOURCES	NGO	:	0	0.00	0.00	0.00
	HOST GOVERNMENT	:	0	0.00	0.00	0.00
	OTHER DEPARTMENT	:	0	0.00	0.00	0.00
	PROVINCES/MUNICIPALITIES	:	0	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	:			12.00	0.00	0.12
	LEAVE, PROFESSIONAL DEVELOP	:		1.00	0.00	0.01
K.SERVICE TO OTHER MISSION PROGRAMS	:			14.00	0.00	0.14
L.TOURISM PROGRAM ACTIVITIES	:			0.00	0.00	0.00
***** TOTALS *****				100.00	0.00	1.00
NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	:	4			
	FROM TERRIT	:	2			
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	:	21			
	FROM TERRIT	:	8			
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:					1
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	:				1
	-LOCALLY ENGAGED	:				0