

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : LYON

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	26	2.50	6.00	0.11
FROM TERRITORIES :	108	11.00	58.00	0.80
B.VISITS TO CLIENTS IN TERRITORY :	37	6.00	15.00	0.27
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	15.00	0.00	0.30
MISSIONS :	12	12.50	7.00	0.32
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	5	5.00	0.00	0.10
D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	3	2.50	1.00	0.06
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	5	2.00	0.00	0.04
FROM TERRITORIES :	4	1.50	0.00	0.03
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	4	1.00	0.00	0.02
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	1.00	0.01
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	10	2.50	0.00	0.05
OTHER DEPARTMENT :	13	3.00	1.00	0.07
PROVINCES/MUNICIPALITIES :	3	0.50	0.00	0.01
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		20.00	8.00	0.48
LEAVE, PROFESSIONAL DEVELOP :		0.00	2.00	0.02
K.SERVICE TO OTHER MISSION PROGRAMS :		15.00	1.00	0.31
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 36
FROM TERRIT : 55

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 1