

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : KUWAIT

		NUMBER	% OFFICER-TIME		TOTAL-TIME
			CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	: 210	5.00	22.00	0.54
	FROM TERRITORIES	: 310	8.00	20.00	0.56
B. VISITS TO CLIENTS IN TERRITORY	VISITS	: 390	20.00	15.00	0.70
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	: 3	9.00	9.00	0.36
	MISSIONS	: 6	15.00	15.00	0.60
	OTHER	: 10	2.00	2.00	0.08
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		: 12	5.00	3.00	0.16
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	: 15	4.00	2.00	0.12
	FROM TERRITORIES	: 80	5.00	2.00	0.14
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		: 0	0.00	0.00	0.00
	CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA		: 1	5.00	0.00	0.10
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		: 15	2.00	1.00	0.06
	FROM OTHER GOV'T SOURCES- CONTACTS	: 18	2.00	2.00	0.08
	- REPORTS	: 10	2.00	2.00	0.08
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		8.00	2.00	0.20
	LEAVE, PROFESSIONAL DEVELOP		4.00	2.00	0.12
J. SERVICE TO OTHER MISSION PROGRAMS			4.00	1.00	0.10
***** TOTALS *****			100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 68
FROM TERRIT : 130

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 20

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2