The offices will also provide passport facilities to citizens who are required to travel abroad shortly and whose applications or passports are inaccessible temporarily in the mails. Applications will also be received and examined from persons who are proceeding abroad at a reasonably early date.

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Applicants who are not planning to proceed abroad through one of the gateway terminal cities previously mentioned may forward their applications to the Passport Office, Ottawa, either through their travel agents or transportation company, or themselves by one of the express services. Travel agents or persons forwarding applications to Ottawa should indicate what delivery arrangements are to be made for the completed passport.

As the Passport Office completes applications in process, it will inform the applicant by telegram suggesting that he get in touch with his travel agent or transportation company to complete arrangements for obtaining delivery of the passport, and to notify these details to the Passport Office by telegram. In such cases, the transportation company will be acting on the applicant's behalf.