

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : KUWAIT

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	575	10.00	10.50	0.41
FROM TERRITORIES :	965	12.50	24.50	0.74
B.VISITS TO CLIENTS IN TERRITORY :	228	11.50	22.50	0.68
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	1	1.50	0.50	0.04
CONFERENCE SEMINARS :	5	5.00	3.00	0.16
OTHER :	24	5.50	3.50	0.18
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	11	7.50	4.50	0.24
POST INITIATED :	30	5.50	5.50	0.22
E.COMMUNICATIONS ACTIVITIES :	18	1.50	1.50	0.06
F.INVESTMENT ENQUIRIES				
FROM CANADA :	2	0.50	0.50	0.02
FROM TERRITORIES :	4	0.50	1.00	0.03
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	21	2.50	6.50	0.18
CONNECTIONS ARRANGED :	6	0.50	0.50	0.02
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.50	0.00	0.01
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	88	2.00	5.50	0.15
HOST GOVERNMENT :	183	1.00	3.00	0.08
OTHER DEPARTMENT :	134	1.50	0.50	0.04
PROVINCES/MUNICIPALITIES :	236	2.50	3.50	0.12
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.50	0.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		5.00	1.50	0.13
K.SERVICE TO OTHER MISSION PROGRAMS :		20.00	0.00	0.40
L.TOURISM PROGRAM ACTIVITIES :		0.50	1.50	0.04
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	2
	FROM TERRIT :	3
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	48
	FROM TERRIT :	89
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		6
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	2