

until used, kept in a proper place, and in proper vessels, to prevent their becoming injured in quality. He shall take care that no provisions which have become unserviceable are cooked, and that every thing unsound is taken away.

144. Should provisions be delivered by a contractor, which are found by rigorous examination to be not according to contract, he shall refuse to receive the same, and shall at once report the fact to the Warden, so that no delay may take place in obtaining a supply from elsewhere, if the contractor should be unable, or refuse to replace, immediately, what has been rejected.

145. He shall take especial care, under direction of the Warden that the ventilation is perfect, and that the utmost cleanliness prevails in the kitchen, the cellars, and in every chamber and vessel in which provisions are kept, or from which they are eaten.

146. Should he perceive any defect in the ventilation, he shall report it at once to the Warden.

147. He shall see that the provisions at meal times are properly cooked, served warm and equally distributed, so that there be no room for complaint. He shall also see that no convict exchanges with, or gives any portion of his mess to another convict, and shall take care, that convicts on diet punishment are not surreptitiously supplied with any other than the diet ordered.

148. He shall see that the straw in the beds is changed every three months, and for that purpose he shall so divide the whole number, that an equal proportion shall be attended to, in regular course, on some particular day, to be fixed by the Warden.

149. He shall see that the convicts shall be all seated facing in the same direction, so that no opportunity shall be afforded them for communicating by sign or look.

150. The Steward shall also superintend the shaving and hair-cutting of the the convicts, and the utensils shall be under his charge.

151. He shall have charge of the washing and mending of the clothing and bedding of the convicts, and see that their under clothing is changed once a week, and their outer clothing when necessary.

152. He shall be responsible for all the clothing and bedding of the male convicts, which have been served out to him by the Storekeeper.

153. He shall be in the Prison not later than at half-past six o'clock in the morning in winter, nor six o'clock in summer, to see to the preparation of breakfast. He shall be present at all meals.

154. He shall see that the cells are scrubbed out once a week, and the whole dormitory white-washed at least twice a year.

155. The Steward shall see that each of the blocks of cells is distinguished by a capital letter, viz.: A. B. C. D. E. F. &c., each of the ranges by the Roman numerals, I. II. III. IV. V. VI. &c., every cell by the figures, 1, 2, 3, 4, 5, &c.

156. He shall see that in every cell there are furnished one stretcher, one bed, one pillow and pillow case, one pail, one piggin, one towel, one hair