

proceedings, the case book of the attending Medical officer, or Surgeon, if there be one; the book containing the minutes of the Weekly Visiting Directors, and other documents relative to the affairs of the Corporation, which they may require.

11 He shall receive the receipts granted by the Treasurer to Subscribers for money paid him for the use of the Hospital, and in lieu thereof he will deliver to the Subscriber a blank form of admission for indigent non-pay patients, filling up the first blank therein with the amount paid by such Subscriber, and stating the number of non-pay patients such subscriber is entitled to recommend for admission.

CHAPTER VII.

Of the Steward.

1 The Steward shall purchase, under the direction of the Directors, fuel, provisions, and all other stores for the use of the Hospital, except medicines and medical stores, and shall be accountable for the same.

2 He shall keep pass-books, into which shall be entered all articles purchased from those tradesmen with whom the Directors may open accounts; and for all other articles, he shall obtain bills of parcels; all of which he shall lay before the Directors at each of their monthly meetings.

3 He shall keep in books provided for that purpose an account of all stores brought into the Hospital, and shall not deliver any stores under his charge, unless on a requisition from the Matron, entered by her in a book provided for that purpose.

4 He shall keep a book in which he shall enter each patient's name, with the diets and other extras furnished him or her while in the Hospital, and then transfer the same to a general account to be opened in said book against the Directors, and furnish the Board monthly with a copy thereof, together with all monies received by him during the previous month from patients, or from any other source, for the use of the Hospital.

5 He shall also, in a book provided for that purpose, enter